

Juvenile Detention Director
(\$79,107 - \$103,578)

Description of the Job:

Serving as the Executive Director for the Wayne County Juvenile Detention Facility, the Director is responsible for overseeing the day-to-day operations of the Facility. Responsibilities include: establishing policies and procedures for the Facility; providing general leadership and management of the Facility's staff; preparing and monitoring the budget; acting as the Facility's liaison and providing information to County representatives, as well as external agencies; preparing and interpreting reports; and ensuring that activities occurring within the Facility are in compliance with all State and Federal laws and Wayne County administrative policies and procedures. The Wayne County Juvenile Detention Facility is a national model facility located in Detroit, Michigan. The Facility houses 160 adjudicated juveniles on a daily basis and employs 225 employees.

Benefits:

Wayne County provides a generous benefit package which includes: retirement, deferred compensation; medical benefits with no payroll deductions, optical reimbursement, dental coverage, tuition reimbursement, paid time off and life insurance.

Qualifications:

Master's Degree in Social Work, Sociology, Psychology, Guidance and Counseling, Criminal Justice, Education, Business Administration or Public Administration AND a minimum of five years post degree, full time paid, management experience in a childcare institution, child placement agency or legal institution that deals with delinquent youth. Experience must include: developing and implementing agency policies and procedures, preparing and administering agency budgets, and overseeing subordinate staff.

How to apply:

Please submit your resume to:

Wayne County Department of Personnel/Human Resources
600 Randolph; Room 107

Attn: Matt Bueter

Detroit, MI 48226

Or Fax to (313) 224-5924

Or email to mbueter@co.wayne.mi.us